



5th AVENUE MERCHANT APPLICATION

Festival Date – June 2, 2024



To properly plan the placement of outside vendors and festival activities, merchants who want to participate must return this response sheet to the Festival Committee with payment by May 15, 2024. Fees must be paid in full by CHECK OR CREDIT/DEBIT CARD ONLY by **May 15th**. If you do not respond we will assume that you are not participating and will allocate the black top space in front of your establishment to an outside vendor.

PLEASE COMPLETE ALL INFORMATION

1. Name and address of your establishment:

Email address _____

2. Name and phone number of individual we should contact:

3. Do you plan to participate in the festival? Yes No

4. Do you plan to erect a platform or stage? Yes No

5. Do you plan to use the: sidewalk blacktop both

6. Do you plan any entertainment or special activity? Yes No
(Must be pre-approved! Email chpster52@aol.com)

7. What do you plan to sell or do outdoors? (be specific) _____

8. Do you have any special requests or questions?

In honor of the festival's 30th Anniversary, late fees are waived as long as application is submitted prior to May 15!

EARLY BIRD FEE VALID TIL 5/15/23	SPACE SIZE	DESCRIPTION
\$100	20 FEET	MERCHANDISE / SERVICE
\$125	20 FEET	FOOD

YOU MAY COMPLETE APPLICATION AND PAYMENT ONLINE AT BAYRIDGEBID.COM/FESTIVAL

Please charge my Credit Card the Amount of \$ _____
 Cardholder's Name _____
 Credit Card # _____
 Expiration Date _____ CVV Code _____
 Cardholder's Signature _____
 Billing Zip Code _____

Checks payable to:
 Bay Ridge 5th Avenue BID
 482 80th Street
 Brooklyn, NY 11209-4103

Any questions please call Chip Cafiero @ 917 882-5066 or email chpster52@aol.com



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GUIDELINES

- You must submit all festival fees and response forms as scheduled.
- Festival fee will entitle you to 20ft. space on the blacktop directly in front of your establishment. (Adjustments will be made for fire hydrants and bus shelters). Additional space may be available for entertainment at the discretion of the festival committee.
- Space may be used to sell or promote business that is usually conducted on a daily basis. Displays may not extend beyond 10 feet from the curb and should be kept clean throughout the day. A receptacle for trash must be provided. Any electrical lines must be safely secured overhead or covered properly with mats on the sidewalk. This will be inspected by festival marshals and FDNY.
- If you must use the sidewalk a 5ft. path must be maintained at all times unless closed to comply with SLA regulations.
- No merchant may allocate their space to another vendor, individual or organization of any kind without prior approval of the committee.
- The sale of food items and consumables including water, candy, snacks etc. are restricted to businesses that have proper food permits.
- Anyone cooking outdoors with propane may only have two 20lb tanks on location at any time and must have an approved fire extinguisher available on site. The use of charcoal requires a 5 gal. pail of water on site. All DOH rules and guidelines will be enforced.
- **Entertainment** – any form of entertainment must be **pre-approved** by the festival committee. This includes music, dancers, face painters, clowns, etc. Any type of amplified sound will require a NYPD sound permit.
- **Alcohol** – the sale and consumption of alcohol outdoors is strictly prohibited except for establishments possessing outdoor café permits which may be obtained through the festival committee. **Monitored and controlled by the NYPD, SLA, and festival marshals.**
- **Clean up** – all sales and activities **must** end by 6pm. All merchandise, displays, equipment etc. must be removed from the blacktop by 6:30pm.
 - use your judgement as to when you should start your breakdown. (If you have a lot of small items, you should start packing before 6pm. If you are cooking do not put products on the grill after 5:30 as you must allow time for grill to cool down.) Litter should be swept into the street. Sanitation will use mechanical brooms to sweep the blacktop. Do not sweep into the street after sanitation passes your location.

I have read and received 5th Avenue Festival guidelines.

SIGNATURE

DATE